



August 08, 2024

Re: **Notice of 2024 Annual Meeting – Thursday, August 22, 2024**

Dear Homeowner:

The Bastrop Riverside Grove Homeowners’ Association, Inc. (the “Association”) is a nonprofit corporation organized under the laws of the State of Texas and, pursuant to its bylaws, is required to hold an annual meeting. The annual meeting of the Association will be held at **7:00PM on THURSDAY, AUGUST 22, 2024**, as a HYBRID meeting, meaning, this year you will have the option to join in person or online.

To join from your computer, tablet or smartphone.
<https://meet.goto.com/associamtg/bastrop-riverside-grove>

You can also dial in using your phone.
United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 121-379-349

To attend in person:

Bastrop Intermediate School
(Cafeteria)

509 Old Austin Highway
Bastrop, TX 78602

Please note, in order to conduct a meeting of the Association, members representing **at least 10% (45 homes)** of the total community must be present, either in person or by proxy. If you feel you may not be able to attend, **please fill out the included Proxy Form and return it no later than August 20, 2024.**

Per the governing documents, at the annual meeting, we will be voting to elect two (2) members to the Board of Directors, each for a term of three (3) years. Please note that Board members are voted in by the general election using secret ballot. The newly elected Board Members then vote on who fills each position at the Organizational Meeting immediately following the Annual Meeting.

If you are interested in serving on the Board, please complete the enclosed Candidate Profile Form and return it to Associa Hill Country no later than **August 20, 2024**, to be included on the ballot. Candidates may also state their intentions from the floor at the meeting; write-ins on the ballots will be accepted.

Thank you for your attention to this important matter. Should you have any questions regarding the annual meeting or the Association, please contact Alejandra Lopez at ALopez@associahillcountry.com or Mika Price at mika.price@associahillcountry.com

We look forward to seeing you there,

Mika Price, Community Manager
On Behalf of the Board of Directors
Bastrop Riverside Grove HOA, Inc.
Associa Hill Country

PROXY ON PAGE 2



**Bastrop Riverside Grove Homeowners' Association, Inc.
Proxy for August 22, 2024, Annual Meeting of Members**

Owner Printed Name and Address: _____

I hereby assign my proxy to the following person and authorize him/her to vote on all matters at the annual meeting of members scheduled for 7:00pm on Thursday, August 22, 2024, and any adjournment or postponement thereof (check one):

This proxy is to be used for quorum purposes only and may not be voted on.

OR

I assign my proxy to the person who is President of the association at the time of the vote, or if the President is not in attendance, the Secretary.

OR

(Print name of person to whom you assign your proxy)

Owner Signature: _____

Date: _____

Attendance and voting in person by an owner at an association meeting automatically voids the proxy for purposes of that meeting.

Please complete, sign, and promptly return this Proxy to Associa Hill Country, at the address below

Bastrop Riverside Grove HOA
c/o Associa Hill Country
2300 Greenhill Drive, Ste. 1010
Round Rock Texas 78664

You may also email your proxy to ALopez@associahillcountry.com or mika.price@associahillcountry.com. Your prompt execution and return of this Proxy is appreciated.

**** Proxies must be received by August 22, 2024, prior to the start of meeting****



Annual Meeting Agenda

Thursday, August 22, 2024

Meeting begins at 7:00pm

- 1. Call to Order and Introductions**
- 2. Roll Call and determination of Quorum**
- 3. Proof of Notice**
- 4. Approve Annual Meeting Minutes April 21, 2023**
- 5. Community Business**
 - a. Financial Review**
 - b. Information and discussion of plans for Schaeffer lot (Guest Speaker: Diane Bernal with DB Land Consulting)**
- 6. Election of Directors – 2 Positions open**
- 7. Open forum – 2 minutes per speaker**
- 8. Adjournment**
- 9. *Executive Session (tbd)***

Riverside Grove Annual Meeting MINUTES

Meeting date | time 4/21/2023 | 7:00 pm | Meeting location Bastrop Library

Meeting called By Daryl Ackman

Board members present: Merissa Rhine, Debra Winstead, Ronald Carrasco

1. Call to order at 7:05pm
2. Quorum was met with 39 at the last meeting, 3 new proxies, and 3 new homeowners. 45 total.
3. A brief introduction of the Board and Greg Mock, the new Director of the Austin Associa office.
4. The 2022 annual minutes were read aloud and unanimously approved with no objections.
5. Treasure Report: a; the current financials were reviewed and main categories like Income, Expenses, and Reserved were discussed. The Board unanimously approved with no objections.
b. The 2023 budget will remain the same as 2022. There will be additional expenditures with the electrical issues and pulling permits. The Board unanimously approved with no objections. **Task: Tea, Please put 2023 budget on Town Sq.**
6. Presidents Report: Discussed the drought and the condition of the lawns. Explained the violation process and ensured homeowners that the inspector treats everyone the same and is fair. Touched on the electrical boxes and needed work, many need maintenance.
7. Election of Board Members: Opened the floor for nominations. Provided background of the two candidates. Juda Ross and ????. The was a motion to elect and Juda Ross was elected by acclamation with no objections.
8. No comments on old business.
9. New business. Spoke about the electrical issues, multiple vendors have been contacted and we are awaiting bids.
10. Open Forum: There is concern that there is a charge of \$25 for an ARC request. We will research this on if it is in the contract and provide feedback to the Board. **[Tea]**
 - There was a motion to change the due date of assessments to February 1st from January. The Board unanimously approved with no objections **{Tea, please look into the rules and regs to ensure this was handled correctly}**
11. Adjourn at 7:39



Bastrop Riverside Grove Homeowners' Association, Inc.

Dear Association Member,

As we prepare for the 2024 Annual Meeting of the Bastrop Riverside Grove Homeowners' Association, scheduled for **Thursday, August, 22, 2024**, we want to invite you to join us as we work to improve your community. This year, the homeowners will be voting to fill **two (2)** Board positions, each for a term of **three (3)** years. Your interest in the community is valuable, and we encourage you to apply.

Serving as an HOA Board Member is an integral part of every community. You will have the opportunity to help protect your investment as well as the investment of your neighbors by utilizing your influence on assessments, community improvement projects, and the overall future vision for your community. These decisions can have a major impact on the trajectory of the property values in your community. You will also be able to make your community a nicer place to live. You'll get the opportunity to meet your neighbors, learn about what matters to them and help bring those priorities to life.

If you are interested in a position on the Board of Directors, please take the time to complete the form below and submit **prior to the start of the meeting**. We will also be accepting nominations from the floor during the meeting. More information can be found within the Annual Meeting Notices that will be arriving in your mailboxes over the next couple of weeks. Please keep an eye out for it.

Should you have any questions about serving on the Board, you may email those to Mika Price and/or Alejandra Lopez at the email addresses below and we will be happy to help you. Once completed, please return this form via mail or email as outlined here:

Associa Hill Country
2300 Greenhill Dr. Ste.1010
Round Rock, TX 78664

Email to:
Mika.Price@associahillcountry.com or
ALopez@associahillcountry.com

On behalf of your current Board of Directors,

Thank you for your time and consideration. We look forward to hearing from you soon.

Sincerely,

A handwritten signature in blue ink that reads "Mika Price".

Mika Price,
Community Association Manager
Associa Hill Country



-----**CANDIDATE INFORMATION**-----

NAME _____ PHONE _____

STREET ADDRESS _____ EMAIL _____

FAMILY MEMBERS _____

I have worked and/or lived in the Riverside Grove community since:

I feel I can best serve our Association by:

My interests in participating on the Board of Directors are:

The skills I can bring to the Association are:

Anything else my neighbors should know?

I acknowledge that if elected to serve on the Board of Directors, I will accept those responsibilities as described in the Bylaws of the Riverside Grove Community.

CANDIDATE SIGNATURE _____ DATE _____